Tuesday, February 16, 2021

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of February 9, 2021 upon motion by Hartkopf, 2nd by Pettinger were approved.

Motion by Pettinger, 2nd by O'Brien: to approve the application for a Class C Liquor License with Outdoor Sales and Sunday Sales privilege of Griswold Golf and Country Club (67777 560th St.). Carried unanimously.

How to handle leave related to COVID-19 was discussed. Chair stated he had directed the payroll administration staff that starting with the pay period beginning today, all leave taken by an employee due to the coronavirus is to be tracked and charged to accumulated paid time off (beginning with sick leave). Other related items, including working remotely if essential duties could be performed away from the courthouse, were discussed. No official action was taken.

County Engineer reviewed current road projects. Due to weather conditions, part of the road crews have been working for about the last twenty days, including weekends. Three employee positions are open.

The following claims were approved and the auditor authorized to issue checks for same:

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<u>General Basic Fund</u>		
Access Systems	Copier Contract	662.60
Akin Building Center	Custodial Supplies	3.47
Anita Tribune Co	Publishing	575.78
Atlantic City Clerk	Southlawn Mowing	5844.66
Atlantic Municipal Utilities	Utilities	962.04
Atlantic News Telegraph	Publishing	564.97
Cappels	Supplies	349.94
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	400.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	5667.61
CDW Government	Equipment	579.02
Central Iowa Dist.	Custodial Supplies	159.00
Choice Printing	Envelopes	224.10
Cook Sanitation	Sanitary Disposal	150.00
Cost Advisory Services	Professional Services	4125.00
Counsel Office & Documents	Copier Contract	203.91
Culligan Soft Water	Cooler Rent	65.00
Egan Supply Co	jail supplies	1779.21
First National Bank	Misc Expenses	699.64
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	Copier Lease	403.17
Green Acres Lawn & Landscaping	Lawn Care	1312.50
Griswold American	Publishing	103.63
Guthrie Co EnvironmentalHealth	Quarterly Fees	5488.55
Hockenberry Family Care	Indigent Burial	1500.00
IA State Univ Americorps 4-H	Agreement	1950.00
Iowa State Medical Examiner	Autopsy	2281.00
ISAC	Registration	300.00
JNJ LLC Nate Ross	Rent	400.00
Jocebee Apts	Rent	875.00
City of Lewis	Utilities	59.07
Mediacom	Telephone Services	300.91
Pitney Bowes	Postage Meter Rent	49.42
Brenda Pottebaum	Custodial Services	1338.00
Dan Proehl	Cellular Services	40.00

Reporting Services	Transcripts	153.60
SIRWA	Utilities	34.50
Schumacher Elevator	Elevator Maintenance	254.16
Simonton Plumbing Heating	Service Call	144.61
Staples Advantage	Office Supplies	401.96
Stone Office Products		
	Office Supplies	907.22
Green Resource Management	Shredding Services	72.00
U.S. Bank Equipment Finance	Copier Lease	136.66
Wex Bank Fleet Services	Fuel	600.75
21st Century Cooperative	Propane	1861.98
General Supplemental Fund		
Cass County Sheriff	Juvenile Service	1042.61
Children's Square USA	Juvenile Services	1880.46
Public Safety Fund	County Contribution	32630.05
	county contribuction	32030.03
Rural Services Basic Fund	Matalana	106 10
Deter Motors Corp	Maintenance	106.40
Dvorak Tire and Service	Service	395.05
First National Bank	Misc Expenses	263.96
McAtee Tire Service	Service	59.07
OReilly Auto Parts	vehicle maintenance	37.98
Standard & Assocs	Service	89.90
Wex Bank Fleet Services	Fuel	2499.12
Secondary Road Fund	i uci	2433112
	U+ili+ios	176 00
Alliant Energy	Utilities	476.98
Aspen Equipment Company	New Equipment	68357.00
Atlantic Carriers	Road Salt	3589.20
Atlantic Motor Supply	Supplies	396.53
Champlin Tire Recyling	Tire Disposal	924.00
Cintas LOC 749	Uniforms	120.00
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	851.43
Deter Motors Corp	Parts/Service	695.17
Fastenal Company	Supplies	21.38
Filter Care of Nebraska	Outside Services	
		30.45
Griswold Communications	Telephone Service	37.61
Hotsy Cleaning Systems	Supplies	130.00
Industrial Supply SolutionsInc	Supplies	370.68
Interstate Battery Systems	Expendable Parts	368.85
Iowa Dept of Transportation	Supplies	100.00
Iowa Secretary of State	Notary Renewal	30.00
JEO Consulting Group	Consultant Fees	1500.00
JJ Design	Supplies	24.00
Massena Telephone Company	Telephone Service	34.21
Matheson Tri-Gas	•	
	Supplies	954.51
McAtee Tire Service	Tires/Tire Repair	26075.22
Mid American Energy	Intersection Lighting	5.58
MTS	Sanitary Disposal	25.00
OHalloran International	Parts/Service	595.18
Olsen Fuel Supply	Fuel	8892.50
Sandbothe Firestone	Tires/Tire Repairs	123.00
Schildberg Construction	Rock	57778.92
Seneca Companies	Buildings & Grounds	2487.50
Steinbeck & Sons	Propane	889.75
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Tiger Mart Griswold Amoco	Fuel	330.89
Truck Center Companies	Parts/Service	285.25
Verizon Wireless	Cellular Service	404.60
Westel Systems	Telephone Service	37.79
Western Engineering Co	Sand	4444.66
Ziegler	Parts/Service	1298.38
21st Century Cooperative	Fuel	407.93
Sheriff Investigations		
Cappels	supplies	30.99
First National Bank	Misc Expenses	165.47
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Monitoring Services	249.96
Publishing	25.05
Membership	150.00
Fuel	46.75
Supplies	164.88
Supplies	47.65
Leachate Disposal	450.00
Supplies	157.89
Building Maintenance	45.39
Supplies	88.98
Tire Disposal	1502.85
Water	30.00
Miscellaneous	1622.03
Debt Repayment	7050.00
Supplies	50.11
Telephone Service	3.95
Office Supplies	275.00
Fuel	454.74
Parts/Service	92.28
Tank Rental	65.00
	Publishing Membership Fuel Supplies Supplies Leachate Disposal Supplies Building Maintenance Supplies Tire Disposal Water Miscellaneous Debt Repayment Supplies Telephone Service Office Supplies Fuel Parts/Service

Motion by Green, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting February 26, 2021.

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/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor